

**TOWN OF FRANCESTOWN**  
OFFICE OF SELECTMEN  
27 MAIN STREET • P.O. BOX 5  
FRANCESTOWN, NEW HAMPSHIRE 03043-0005

**BOARD OF SELECTMEN MEETING MINUTES**

**MONDAY, SEPTEMBER 21, 2015**

Selectmen Present: Chairperson Abigail Arnold, Brad Howell, and Scott Carbee

Staff Present: Town Administrator Jamie A Pike

Also present: Police Chief Fred Douglas, Joe & Shirley Ludwig, Betty Behrsing, Jim Gaan, John Arnold, Janet Hicks, John & Patricia Thalhauser, Polly Freese, Guy Tolman, Lisa Bourbeau, BJ Carbee and others.

**CALL TO ORDER:** Chairperson Arnold called the meeting to order at 6:35pm.

Chairperson Arnold opened the meeting by reading aloud the letter received from Attorney Barton Mayer summarizing the Superior Court Order in Dennis Orsi, et al vs. Town of Francestown, et al. (Copy of letter on file.)

**Appointments**

1. Fred Douglas – Staffing Update

Chief Douglas provided an overview of the current staffing of the Police Department. Currently there are approximately 65 hours of coverage being provided to the Town through local resources. Further staffing will be discussed during the 2016 budget process. Chief Douglas is trying to provide an increased visibility within the community. There is currently a lot of training taking place within the State which is reducing staff availability. Chief Douglas has approximately one week of training remaining for his re-certification. Mr. Carbee asked if it was possible to focus patrols during school opening and closing hours. Chief Douglas responded that he has been most recently unavailable to cover these times, but as training finishes, he will be able to patrol during these times. Chief Douglas further explained that the current part time staff is unable to cover these times due to other commitments.

Chief Douglas also reported that both cruisers are due for new tires and are in stock at the highway department. Further, Chief Douglas requested direction from the Board regarding the return of unaccounted for firearms in the possession of the Police Department. Chief Douglas has prepared a Public Notice to alert the residents to their existence and the offer to return them to their lawful owner with positive identification and a background check. The Board directed the notice to be published in the Francestown News and the Monadnock Ledger. Chief Douglas will follow-up with Mr. Pike to ensure publication and to arrange for appropriate dates.

### **Consent Agenda**

1. 9/21/15 Payroll Manifests
2. 9/21/15 Payables Manifests
3. Abatement: Map 16 Lot 5 – Taxes \$2.00 Fees and Penalties \$39.57
4. Notice of Intent to Cut– James and Carol Pettee – Map 6 Lot 61-1
5. Building Permit Application – Katherine & Robert Overend – Map 8 Lot 13
6. Deed and all pertinent forms regarding sale of Map 4 Lot 17 to Stephen & Alison Bryan

A motion was made by Ms. Arnold and seconded by Mr. Carbee to approve the consent agenda as presented. All were in favor with Mr. Howell abstaining on item C above. **Motion passes.**

### **Items to Sign**

1. Minutes of August 24, 2014
2. Minutes of August 31, 2015

The minutes of August 24<sup>th</sup> and 31<sup>st</sup> were signed as approved at the meeting held on September 14, 2015.

### **Correspondence**

1. Report of the Police Chief
2. Report of the Town Administrator
3. BTLA Order in Re: Public Service of NH
4. BTLA Notice – Appeal of Crotched Mountain Golf Club 27887-14PT
5. Letter from James St. Jean Auctioneers RE: NH Surplus Auction
6. Shoreland Permit Abutter Notification – Krzysztof & Wendy Kolodziejczyk
7. RTK request for Non-Public Minutes of 10/20/14, 10/29/14, and 03/02/15
8. Letter from Upton & Hatfield RE: Orsi, et al v Town of Frankestown
9. Request from OMH to use the Town Common. (This request was approved.)

### **Administrative Update**

Mr. Pike stated that he is still working on gathering information regarding the purchase/rental of two containers at the Transfer Station; and working on a solution to the 3-phase power converter also located at the Transfer Station.

### **Approval of Minutes**

A motion was made by Mr. Howell and seconded by Mr. Carbee to release the non-public minutes of October 20, 2014, October 29, 2015 and March 2, 2015. All were in favor. **Motion passes.**

An addendum to the Minutes of October 23, 2014 was reviewed. The purpose of this addendum was to reflect the accurate actions taken by the Board to enter and exit 2 separate non-public sessions. The addendum was approved as written.

## Other Business

Mr. Thalhauser offered a statement regarding the right-to-know lawsuit, calling it a “shot across the bow” as neither a victory or defeat for either side and further encourage the Board to respect and support the right-to-know law and if in question, to err on the side of full disclosure and transparency.

Mr. Gann asked if the meetings of the Budget Committee were open to the public and for the receiving of public input. Ms. Arnold responded that all public body meetings are open to the public and that the Budget Committee in its work with the Board of Selectmen not only accept but often seek valuable input from the public at-large.

Mr. Tolman reported that the Budget Committee page on the website was not displaying properly. Mr. Pike was directed to look into this matter, and resolve accordingly.

Being no further public comment, a motion was made by Ms. Arnold and seconded by Mr. Carbee to enter a non-public session in accordance with RSA 91-A:3, II(e) to discuss a pending claim. Roll Call Vote: Arnold, Aye; Carbee, Aye; Howell, Aye. **Motion passes unanimously.**

The meeting room was cleared of all public attendees, and the Board began the non-public session at 7:04pm.

A Motion was made by Ms. Arnold and seconded by Mr. Carbee to leave the non-public session. Roll Call Vote: Arnold, Aye; Carbee, Aye; Howell, Aye. **Motion passes unanimously.**

The Board returned to public session at 7:08pm and the members of the public were invited to return to the meeting room.

**NEXT BOARD OF SELECTMEN MEETING:** Monday, October 5, 2015 at 5:00pm.

**ADJOURNMENT:** Chairperson Arnold adjourned the meeting at 7:10pm.

Respectfully Submitted,

Jamie A Pike

Approved 10/12/2015

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Abigail Arnold

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Scott Carbee

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Brad Howell